



## Roman Catholic Diocese of Syracuse

### Safe Environment Training for Children and Youth in Parish Catechetical Programs Tally Sheet

DIOCESE OF SYRACUSE

The Charter for the Protection of Children and Young People mandates dioceses  
“to provide education and training for children, youth, parents, ministers, educators and others about  
ways to make and maintain a safe environment for children.”

Parish: \_\_\_\_\_ Location \_\_\_\_\_  
(City/Town/Village)

Name of person filing report \_\_\_\_\_

Title \_\_\_\_\_ Date: \_\_\_\_\_

Please complete the applicable sections. If not applicable please mark as “0”:

Grade Level	Total # Students Enrolled in Grade Level*	Total # of Students Trained this Year (Sept – June) **	Total # of Parents Requesting Exemption***
PreK – K			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
TOTALS →			

\* Home schooled students who receive ALL instruction at home should be counted as trained unless parent(s) decline training.

\*\* Please explain any gaps between total number of students enrolled and total number trained. Attach additional pages if needed.

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\*\*\* If a parent requests that their child(ren) be exempted from participation in Safe Environment training, that request must be documented in writing and/or using the form provided with the training curriculum. In such cases, the parent should be offered the grade level materials to work with their children at home. If a parent declines the materials, please document that as well.

Please submit this form along with copies of any supporting documentation  
**annually, on or before May 15<sup>th</sup>**, to:  
Diocesan Director, Office of Faith Formation, 240 E. Onondaga Street, Syracuse, NY 13202