

JOB DESCRIPTION

JOB TITLE: Weekend Cook

Exempt: No

Supervisor: Head-Cook

Employee Name:

SUMMARY: This position calls for an individual who will be present at Christ the King Retreat House primarily on weekends (Saturday & Sunday) from 9am-6pm. This cook will be responsible for preparing food for guests.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Includes the following. Other duties may be assigned.

- Prepare food for guests (Brunch & Dinner)
- Serve food
- Complete specific cleaning responsibilities (All cleaning guidelines within Covid-19 protocol)
- Maintain strictest food safety standards
- Employee must be able to climb two flights of stairs
- Pastry skills helpful

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

The requirements listed above are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with qualified disabilities under the Americans with Disabilities Act to perform the essential functions of this position.

EDUCATION AND/OR EXPERIENCE: Experience cooking and working in a kitchen preferred.

OTHER SKILLS AND ABILITIES: Willingness to assist guests whenever needed. Creativity in preparation of food. Exceptional communication skills. Strong work ethic and passion for the hospitality industry. Ability to work cooperatively with fellow staff members.

Approved:

Employee

Date

Supervisor

Date