

**METRODATA**  
SERVICES, INC.

**Background Screening Authorization Form**

In connection with, and for the duration of my employment (including contract for services) with the employer I hereby authorize \_\_\_\_\_ and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/ or an investigative consumer report to be generated for my employment and/or volunteer purposes. I understand that the scope of the consumer report / investigative consumer report may include, but is not limited to the following areas: verification of social security number, credit reports, current and previous residences, drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions, driving records, and other public records. I further understand that I have the right to request, in writing the nature and scope of any consumer report and/or investigative consumer report and a Summary of Consumer Rights as prescribed by section 606 of the Fair Credit Reporting Act.

My background information will be submitted by: **Metrodata Services, Inc. 403 Main Street, Suite 624. Buffalo, NY 14203**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
 Applicant Name                                      Date of Birth                                      Social Security #

\_\_\_\_\_  
 Alias / Previous Name(s)

\_\_\_\_\_  
 Current Address                                      City & State                                      Zip Code

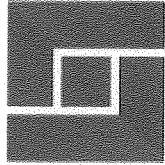
\_\_\_\_\_  
 Previous Addresses (List 7 Years)

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
 Driver's License Number                                      State Issued

I have read and understand the above notice.

\_\_\_\_\_  
 Applicants Signature                                      Date:

If applicant is under 18 years of age parental / guardian consent is required



# METRODATA SERVICES, INC.

## Employment & Education Background Screening Authorization Form

In connection with, and for the duration of my employment (including contract for services) with the employer I hereby authorize \_\_\_\_\_ and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/ or an investigative consumer report to be generated for my employment and/or volunteer purposes. I understand that the scope of the consumer report / investigative consumer report may include, but is not limited to the following areas: employment history, education background, and character references, and other public records. I further understand that I have the right to request, in writing the nature and scope of any consumer report and/or investigative consumer report and a Summary of Consumer Rights as prescribed by section 606 of the Fair Credit Reporting Act.

My background information will be submitted by: **Metrodata Services, Inc. 403 Main Street, Suite 624. Buffalo, NY 14203**

_____	_____/_____/_____	_____-_____-_____
Applicant Name	Date of Birth	Social Security #

### Employment History:

_____	_____	_____
Employer #1	Location	Contact Name
_____	_____	_____/Hr/Yr
Phone Number	Title	Salary

_____	_____	_____
Employer #2	Location	Contact Name
_____	_____	_____/Hr/Yr
Phone Number	Title	Salary

**Employment & Education Background Screening Authorization Form**

\_\_\_\_\_  
Employer #3

\_\_\_\_\_  
Location

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Title

\_\_\_\_\_  
/Hr/Yr  
Salary

**Education History**  
**(Highest Level Achieved)**

\_\_\_\_\_  
Institution Name

\_\_\_\_\_  
Type of Degree

\_\_\_\_\_  
Major

\_\_\_\_\_  
Year of Graduation

I have read and understand the above notice.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date